



VPK Attendance and Tardiness Policy

Creation Village World School will be operating a Voluntary Pre-Kindergarten (VPK) for 3 hours a day (9am to 12pm), 5 days a week for 180 days.

The operational period begins August 14, 2023 and will end May 31, 2024.

Attendance during the scheduled instructional days is of the utmost importance to remain in the VPK program and keep your voucher. Not only is Creation Village funding linked to the attendance, but also the child's success upon entrance into Kindergarten. You will be required to sign and comply with the following Attendance and Tardiness Policy to remain in the VPK program.

Tardiness: Arrival for the VPK program is 8:45-9am. The earliest time arrivals will be accepted in the classroom is 8:45am. Students who arrive before this time frame will be charged the VPK Wrap-Care rate as established. The instructional day starts at 9am and all children are expected to be in place and ready to start the day. Arrivals after 9am are disruptive to the group in progress and difficult for the arriving child as well.

Late Pick Up: The VPK program ends at 12pm daily. A full day Wrap-Care charge will be assessed if your child is not picked up by 12:10pm.

Absence: Daily attendance in the VPK program is necessary for optimal learning, however, you will be allowed 17 absences total.

Please note: Absences of 17+ days will be considered a withdrawal from the VPK program at Creation Village World School. Withdrawals from the VPK program will not be eligible for re-enrollment. Parents are responsible for verifying and signing off on their student's attendance each month.

To participate in the VPK program in at Creation Village World School, I agree to comply with the terms of the Attendance and Tardiness Policy. My signature below is acknowledgement of my review and acceptance of the terms of this policy.

Child's Name: _____

Parent's Printed Name: _____

Parent's Signature: _____ Date: _____